

Principal: Mrs Ruth Craven

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16 July 2024

Dear Parent/Carer,

### **Re: End of Term Letter – Summer 2024**

I hope this letter find your well. We are coming to the end of another very busy year here at Copley Academy and I would like to take this opportunity to thank you for your continued support. Please do have a look at our social media pages on Twitter and Facebook. Here you can view of the brilliant opportunities your child has been involved in as well their achievements and rewards.

Please read through the information below so you are fully informed about the start back after the holiday, and other useful messages.

### **Final day of Term Arrangements Friday 19 July 2024**

The last day of term is Friday 19 July 2024. Students will be required to be in the academy as normal by 8.30am. The academy day will **finish at the normal time of 3pm**.

### **Arrangements for the Start of the New Academy Year**

There will be a staggered start to the new academic year to enable us to spend focused time with each year group on their return. Here are the dates when students are required to start in September:

Tuesday 3 September 2024      Year 7 students only  
Wednesday 4 September 2024      Year 11 students to join Year 7  
Thursday 5 September 2024      All students expected to back in the academy.

### **Sets and Tutor Groups**

We are reviewing classes and Tutor Groups and your child may be in a different set or class than this year, this is because in some subjects we are having more mixed ability classes. In addition, we may have changed the group your child has been allocated based on recent assessments to ensure the learning is at the appropriate level. If you have any queries, please contact the academy.

### **Times of the Academy Day**

We have made the decision to revert to a start of 8.40am in the morning. This is due to some local bus service timings not enabling students to get here until after 8.30am. Please can you ensure your child arrives before 8.40am so they are ready for learning and settled in their class by 8.40am. Our academy day will continue to end at 3pm unless your child is staying for an after-school club or revision/intervention session. School Bus times will remain the same.

Academy Day	Timings
Morning Registration and Tutor Time	8.40am – 9.10am
Period 1	9.10am – 10.10am
Period 2	10.10am – 11.30am
KS3 Break (Year 10 and 11)	10.10am – 10.30am

KS4 Break (Year 7, 8 and 9)	11.10am – 11.30am
Period 3	11.30am – 12.30am
Period 4	12.30am – 2pm
KS3 Lunch (Year 10 and 11)	12.30pm – 1pm
KS4 Lunch (Year 7, 8 and 9)	1.30pm – 2pm
Period 5	2pm – 3pm

### **Attendance**

Please can I take this opportunity to thank you for your continued support in improving whole school attendance and punctuality. The impact upon children's education through lost learning is huge. I urge you to ensure that your child is in the Academy on time every day to prevent them from falling behind with their learning.

### **Uniform**

Please see attached reminders of our uniform policy from Mr O'Brien. Please can you ensure your child has their full uniform on return to the academy in September. We are continuing to drive improved standards across the academy and we value your support. This includes replacing ties if your child has lost theirs. We do have a stock of ties in the academy if you need to purchase one. Students who are new to the academy in Year 7 will be provided with their first tie on their first day. Year 10 students are required to attend the first day back wearing their current tie and this will be replaced by a Year 11 tie.

### **Summer Reading Challenge for KS3 Students**

I would like to make you aware of the Summer Reading Challenge. The English Department have provided all KS3 students with a booklet that contains activities and reading challenges. There will be prizes for students who return these after the summer holiday. There is also information on how your child can access the e-library. Please can I take this opportunity remind you that students need to bring a reading book with them every day as part of their equipment.

### **Year 10 Reports**

The Year 10 reports will be sent out at the start of the new term. These will be based on their progress so far in Key Stage 4 and the assessments that the students have completed recently.

On behalf of all the staff and students at Copley, I hope you have a lovely summer holiday. I'm looking forward to welcoming students back in September, fully focussed and ready to engage with their learning.

Take care.

Yours faithfully,



**Ruth Craven**  
**Principal**